

Letter Head

Utilisation Certificate

(To be sent in duplicate)

1. Title of the Programme :
2. Name of the Principal Investigator & organisation :
3. West Bengal Biodiversity Board's letter No. and date of sanctioning the programme :
4. Amount brought forward from the previous financial year (if any) :
5. Amount received from West Bengal Biodiversity Board (Please give number and date/s of sanction/s showing the amount) :
6. Own contribution (if any)
7. Bank interest received on the amount(s) sanctioned :
8. Total amount that was available for expenditure (S No. 4+5+6+7) :
9. Actual expenditure incurred :
10. Amount to be released as per sanction order :

Certified that the expenditure of Rs. (Rupeesonly) mentioned against column – 8, was actually incurred on the programme for the purpose for which it was sanctioned.

Signature of
Principal Investigator

Signature of
Chartered Accountant

Signature of
Competent Authority

Dated :

Letter Head

Statement of Expenditure

Name of the Programme:

Fund in Flow (Income)	Amount (Rs.)	Fund outflow (Expenditure)	Amount (Rs.)
Amount Received from West Bengal Biodiversity Board			
Own Contribution (if any)		- As per budget provision	

Signature of
Principal Investigator

Signature of
Chartered Accountant

Signature of
Competent Authority

Dated :