



**WEST BENGAL BIODIVERSITY BOARD**  
(Department of Environment, Government of West Bengal)

Memo No. **135** / 3K (Bio) – 3/2023

Date: **07** /02/2024

**NOTICE INVITING QUOTATION**

Interested bona-fide and competent bidders are hereby invited to submit sealed offer rates for supply of following scientific instruments, to the office of W. B. Biodiversity Board, Prani Sampad Bhawan (5<sup>th</sup> floor), Kolkata – 700106 on or before **16.02.2024 upto 3.00 p.m.** as per following terms & conditions. Quoted rates Quotations will be opened on **16.02.2024 at 4.00 p.m.** Bidders may depute their representatives to attend the bid opening meeting at their own cost.

**A. Scope of Work: (Items to be delivered):**

Sl. No.	Item	Quantity
1	Garmin e Trex 10 GPS	01
2	Digital salinity meter capable of measuring upto 35 ppt (Preferably with pH measurement features)	01
3	Portable weighing machine upto 5kg.	01

**B. Terms and conditions:**

1. The supply shall be made to the office of the Board at the aforesaid address within 10 days from the date of issuance of final supply order on approval. In case of delay in supply beyond the delivery period late delivery charge (LDC) will be levied @ 1% per week up to 3 weeks from the date of expiry of delivery period. **After that the order will be cancelled without notification.**
2. Offering multiple prices shall be liable for rejection of tender. Prices to be quoted in Indian Rupee.
3. The Board may not accept an offer only on the basis of lowest price. The Board may divide the order amongst Bidders at its discretion.
4. The quoted rate should be **inclusive of the cost of the items, all taxes & duties and that of free delivery, etc.** The quoted rate should remain valid for at least 30 days from the date of opening of the quotation. Bids quoting price excluding taxes, duties etc. shall be rejected. The bidder shall be bound to supply the items quoted, at the same rate quoted in the bid, up to 30 days from the date of opening of the quotations. Offer rates received after the submission date and time will be rejected.
5. Sealed envelope superscribed as '**Quotation for supply of Scientific Instruments**' should be addressed to the **Member Secretary**, W. B. Biodiversity Board, Prani Sampad Bhawan (5<sup>th</sup> floor), LB-2, Sector-III, Salt Lake, Kolkata – 700106.
6. The Board reserves the right to reject any or all offer(s) without assigning any reason thereof and the decision of the Board will be final and not be liable to show any reason thereof.
7. Payment will be made in Account Payee Cheque/NEFT after production of bills (in triplicate) accompanied by receipt copy of the delivery challan and satisfactory certificate duly signed by the Senior Research Officer/ Consignee of the Board mentioned in the work order along with a stamped money receipt.

  
Member Secretary