



WEST BENGAL BIODIVERSITY BOARD
(Department of Environment, Government of West Bengal)

Memo No. 762/5K(Bio)-17/2017

Date : 18/11/2022

NOTICE INVITING QUOTATIONS

Interested, bonafide and competent vendors are hereby invited to submit sealed offer rates for Supply of 'Intel Core i5 Laptop with Laptop Bag' by the W. B. Biodiversity Board, Prani Sampad Bhawan (5th floor), LB-2, Sector-III, Salt Lake City Kolkata-700106 on or before 25/11/2022 up to 3.00 p.m. as per following terms & conditions. Quoted rates will be opened on 28.11.2022 at 4.00 p.m. Tenderers can depute their representatives to attend the offer document opening meeting at their own cost.

A. Scope of work

1. Job : Supply of 1 (one) Intel Core i5 Laptop with Laptop Bag

2. Specification :

Processor Brand	Intel
Processor Name	Core i5
Processor Generation	11th Gen
SSD	Yes
SSD Capacity	512 GB
RAM	16 GB
RAM Type	DDR4
Processor Variant	1135G7
Clock Speed	2.4 GHz with Turbo Boost upto 4.2 GHz
Cache	8MB
Graphic Processor	Intel Integrated UHD
OS Architecture	64 bit
Operating System	Windows 11
Supported Operating System	Windows 11 64Bit
Touchscreen	No
Screen Size	35.56 cm (14 inch)
Screen Resolution	1920 x 1080 Pixel
Screen Type	Full HD
Wireless LAN	11ax, 2x2
Bluetooth	v5.1
Disk Drive	Not Available
Web Camera	720P HD Camera
Keyboard	Backlit, English
Backlit Keyboard	Yes
Warranty Summary	1 Year onsite Warranty+ 1 Year Premium Care + 1 Year Accidental Damage Protection
Warranty Service Type	Onsite

3. Delivery : Free delivery at the office of the Board within 5 days from the date of the order date.

B. Terms and conditions

1. The supply shall be made to the office of the Board at the aforesaid address within 5 working days from the date of order. In case of delay in supply beyond the delivery period late delivery charge (LDC) will be levied @ 10% from the date of expiry of delivery date. **After seven days the order will be cancelled without notification.**
2. The Board may not accept offer only on the basis of lowest price. The Board June divide the order amongst Offer of vendors at its discretion.
3. The quoted rate should be inclusive of cost of the items, all taxes & duties and that of free delivery, etc. The quoted rate should remain valid for 30 days from the date of opening of the tender. Offer documents quoting price excluding taxes, duties etc. shall be rejected.
4. Sealed envelope superscribed as 'Intel Core i5 Laptop' should be addressed to the **Member Secretary**, West Bengal Biodiversity Board, Prani Sampad Bhawan (5th floor), LB-2, Sector-III, Salt Lake City Kolkata-700106.
5. The Board reserves the right to reject any or all offer(s) without assigning any reason thereof and the decision of the Board will be final and not be liable to show any reason thereof. Offer rates received after the submission date and time will be rejected. If last date of submission of quotation happens to be a holiday or office work is affected due to any unforeseen circumstances, last date of dropping will automatically be extended up to 2 p.m. of next working day.
6. Payment will be made in Account Payee Cheque/ NEFT after production of bills (in triplicate) accompanied by receipt copy of the delivery challan and satisfactory certificate duly signed by the consignee of the Board mentioned in the work order along with a stamped money receipt.
7. **Shortlisted vendors may discuss with the consignee about the technical aspects before getting the final order.**



Member Secretary
W. B. Biodiversity Board

Memo No.: /5K(Bio)-7/2017

Date: /11/2022

Copy forwarded for information & display in your Office's Notice Board:

- 1) Deputy Secretary to the Department of Environment, Prani Sampad Bhawan (5th floor), LB-2, Sector-III, Salt Lake City Kolkata-700106
- 2) Senior Personnel Manager, West Bengal Pollution Control Board 10 LA Sector- III Salt Lake City Kolkata 700 098.
- 3) Chief Administrative Officer, Institute of Environmental Studies and Wetland Management, DD-24, Sector-I, Salt Lake, Kolkata- 700 064.

- sa/

Member Secretary
W. B. Biodiversity Board